

WAHA OIL COMPANY



PROJECT	RESURFACING AND LIGHTING RESTORATION OF WAHA AIRPORT
CLIENT	WAHA OIL COMPANY (WOC)
SUBJECT	CONTRACTOR QUESTIONNAIRE (PRE-QUALIFICATION)
APPLICANT:	
DATE	

JANUARY 2020

IMPORTANT NOTE:

ALL BLANK SPACES shown BELOW SHALL BE FILLED OUT BY FREE HAND IN FULLY AND LEGIBLY IN INK (BLUE PEN) ATTACHING ALL REQUIRED LISTS & DOUCMENTS

All prospective contractors interested to register with WAHA OIL COMPANY (WOC) are requested to complete and return this questionnaire. Contractors will only be prequalified after the requisite information described below has been supplied in complete and correct fashion.

PART (A) DETAILS OF STRUCTURE & ORGANISATION

1. Contractor's legal name:

2. Address, telephone, e-mail and fax nos. of legal office:

3. Address, telephone, e-mail and fax nos. of branch office in LIBYA (if any):

4. Address, telephone, e-mail and fax nos. of branch office world-wide (if any):

5. Name & title of authorised representative resident in LIBYA and his contact address:

PART (B) LEGAL

1. Nation, state or other jurisdiction in which legally organised:

2. Type of organisation (Corporation, People's establishment, Government, Private.. etc.)

3. Year in which organised:

4. Principal business in which engaged:

5. Number & names of stockholders, partners or other owners:

6. If any one individual or entity owns, legally or beneficially, more than thirty percent (30%) of your organisation, give name and address of such individual entity:

7. If your organisation is a corporation, is its stock publicly traded or any securities exchange? (If yes, identify exchange):

8. During the last ten years, has your organization: (YES /NO)

- (a) *Been in bankruptcy or statutory reorganisation?* _____
- (b) *Entered into a compromise with creditors?* _____
- (c) *Abandoned work on any contract prior to its' completion?* _____
- (d) *Been a defendant in any court action alleging breach of contract?* _____
- (e) *Defaulted on any performance bond or bank guarantee?* _____

PART (C) FINANCE

1. Approximate size of premises, all locations:

2. Audited financial statement including profit & loss for the last (5) years shall be provided. LYD or USD \$ currency are accepted for the required Audited financial statement.

3. A valid Tax payment certificate shall be provided.

4. Approximate gross value of all your contracts now in effect, world-wide:

5. Approximate gross value of all your contracts now in effect in LIBYA:

6. Contractor to accept submit a Final Insurance (Performance Guaranty) of not less than 10% out of total contract value under the umbrella of this project shall be retained by WOC until satisfactory completion of warranty period is achieved. Applicant to accept & confirm.

PART (D) TECHNICAL

1. Details of regular employees (Trade, number, location, nationality, years of experience,...etc) or working partners: (Note: List is required)

2. Detailed (Trade, number, years of experience, nationality and qualification) of key personnel, chart (Project manager, project engineers, site managers, technicians, etc.) (Note: List is required) supported with CV's

3. Project and Company organization detailed charts including ISO certification (if any)

4. List of equipment / machineries required to be available for this project, also photos for all equipment and machineries required to be available for this project :
(Note: List is required)

5. List of Major Projects and Similar Works / Contracts Successfully & Satisfactory COMPLETED.

The required list as mentioned above shall include the following:

Name of work/project, client, location, date of commencement as per contract, contract value, and actual date of completion supported with pictures of the completed projects.

NOTE: WOC WILL NOT CONSIDER THE ABOVE SAID LIST UNLESS COPIES OF COMPLETION CERTIFICATES SIGNED BY THE CLIENTS ARE PROVIDED.

6. List of Similar Projects INPROGRESS Consisting of special finishing work.

The required list as mentioned above shall include the following:

Name of work/project, client, location, date of commencement as per contract, contract value, and the contract targeted completion date as per the contract.

NOTE: WOC WILL NOT CONSIDER THE ABOVE SAID LIST UNLESS PROVE STATEMENT IS PROVIDED FOR THE ABOVE SAID PROJECTS. CLIENT REFERENCES SHALL BE PROVIDED, ALSO COPY OF CONTRACT BETWEEN THE TWO PARTIES.

7. List of subcontractor(s) intends to be engaged for this work (Civil and Electrical) with comprehensive details to be provided supported with documentations.

(NOTE: Final acceptance of subcontractor is subject to WOC is approval prior/after the awarding

WOC will not consider the information, expected to be received, unless it receives copies of the completion certificates for the works that the subcontractor previously executed.

8. Number of years in Experience (worldwide & in Libya)

9. Availability of facilities in Libya (offices, workshops, stores, equipment, machineries...).

10. Applicant to confirm acceptance that all required materials and equipment are to be sourced from European Union, North American UK and Japan with specification meets project approved ones. Final selection and approval of project material will rest with WOC during project execution stage.

11. Applicant to confirm acceptance that Waha Oil Co. (WOC) WILL NOT be responsible in any way or form for the security of contractor properties, personnel, project material or any other for that matter. Contractor indemnify and save WOC harmless from any and all claims, losses, damages, expenses of whatsoever nature related to the security issue.

12. Applicant to confirm acceptance that WOC reserves the right to award any portion of or the whole project to one or more bidder when awarding the Contract

PART (E) HSE

Applicant to submit :

- a) *HSE Policy*
- b) *HSE performance report*

Submission date

Contractor/Company Name	
Signed By:	
Name and Title:	
Address with Telephone & Fax No. E-mail etc.	
Signature & Stamp	

Return completed questionnaire to:

**Waha Oil Company
Att. : Secretary, Tenders Committee
Floor No. (32)
Burj Abulayla Tower
Tripoli, Libya**